

Gwenfro Community Primary School



Governor's Annual Report to
Parents/Carers

March 2023

Letter from the Chair of Governors

Dear Parents/Carers,

On behalf of the Governing Body at Gwenfro Community Primary School, I am pleased to introduce our Annual Governors Report to Parents/Carers. As Governors, we have a duty to share information and as stakeholders, you have the right to be kept informed and hold us to account for the quality of education your child receives.

In this report, we, the governors, take the opportunity to summarise the responsibilities and activities of the Governing Body. Much of the life of the school, its statistics and achievements. We hope that this will give an indication of the nurturing and vibrant learning atmosphere provided at Gwenfro CP School.

Gwenfro School continues to move forward on its improvement journey with a particular focus on the development of Curriculum for Wales and ALN reform. The school is forward thinking in its approach and effective in leading change. I am pleased to report that impact against school improvement priorities is very good and the pathway towards developing the 4 purposes as a basis of teaching and learning is effective.

Through the hard work and dedication of everyone involved in the life of the school; staff, Governors, parents/carers and most importantly, the pupils themselves, we continue to focus on the ever changing needs of our school community.

Gwenfro is certainly a school to be very proud of.

Darren Jacks

Chair person of Governing Body Gwenfro CP School

Governing Body 2021–2022

A governor is a volunteer representing those people and organisations that have a key interest in the school, including parents, staff, local authority appointed and local community appointed governors. A governor, as part of a team, accepts responsibility for all that the school does and acts as a critical friend, challenging the decisions made and support the actions that the school takes, alongside looking at and asking questions about how the school runs and what the school achieves.

The governing body has legal responsibilities and meets at least once a term. Sub-committees for, Premises, Health & Safety, Finance, Curriculum, Standards and Staffing are also in place.

Governors have a range of skills that they bring to the role and they support the school and staff as and when required outside of the regular meetings.

The Board of Governors has a maximum capacity of 14, comprised of:-

- Head teacher
- 1 teacher representative
- 1 staff representative
- Maximum of 4 Parent representatives
- Maximum of 3 Local Authority representatives
- Maximum of 3 Local Community representatives
- 1 Additional Community Governor (Community Council allocated)
- Co-opted members

| Governing Body 2021-2022 | | |
|---------------------------------|-----------------|--------------------|
| NAME | CATEGORY | END OF TERM |
| D. Jacks | Community | 01/12/2023 |
| Cllr N. Hughes | Community | 15/7/2023 |
| Mrs K. Owen-Jones | Headteacher | On going |
| Mrs D. Murray | Teacher | 02/02/2024 |
| Mrs M. Barker | Community | 01/02/2024 |
| Mr R. Jones | Local Authority | 09/03/2026 |
| Cllr D. Mitchell | Local Authority | 30/11/2023 |
| Mrs M. Lloyd | Parent | 01/03/2026 |
| Mrs N. Robertson | Parent | 31/10/2025 |
| Mr G. Alinyele | Parent | 31/10/2025 |
| Cllr B. Cameron | LA | 31/12/2024 |
| Miss D. Hughes | Staff | 01/12/2023 |

There was 1 vacancy for parent Governors.

Chair of Governors

Darren Jacks
c/o Gwenfro CP School,
Queensway,
Caia Park,
Wrexham

Clerk to the Governors

Tracy Haines
Lambpit Street
Wrexham

Staff 2021-2022

School Leadership

Headteacher: Mrs. K. Owen-Jones
Deputy Headteacher: Mrs. N. Mulley-Jones

Senior Leadership

Mrs. H. Jones – Well Being Manager
Mrs. K. Young – Progress Manager
Mr G. Jones – ALNCO

Classteachers

Mr D. Bryan
Mr R. Davies
Mrs J. Fletcher
Mrs D. Hughes
Mrs S. Jones
Miss S. Jones
Mrs H. Jones
Miss B. Evans
Mrs H. Kind
Mrs A. King
Mrs A. Lloyd
Mrs D. Murray
Mrs S. Parsonage
Mrs E. Venables

Teaching Assistants

Mrs A. Barber
Mrs R Humphreys
Mrs A. Challenor
Miss S. Dolan
Mrs J. Evans
Mrs L. Gough
Mrs C. Griffiths
Miss D. Hughes
Miss L. Howell
Mrs C. Jones
Mrs S. Jones
Mrs G. Maddocks
Mrs G. Martin

Mrs J. Perera
Miss A. Peters
Mrs D. Richardson
Miss E. Rogers
Mrs L. Samuals
Mrs J. Stanhope
Mrs C. Staples
Miss E. Tudor
Mrs K. Thomas
Mrs S. Webb

Business Manager

Mrs S. Evans

Admin Assistant

Mrs D. Whilding

Site Manager

Mr John Roberts

School Cook

Mrs N. Thomas

Changes to staffing were updated in the school prospectus to reflect new arrangements. Mrs A. King returned from her maternity leave. Mr. D. Bryan resigned from his position as a Teacher to pursue other avenues and Mrs S. Jones also resigned as a part time Teacher covering management responsibilities. Mrs C. Griffiths also resigned from her position as TA is Dosbarth Conwy to train as a teacher.

Curriculum & Organisation

School Structure

The language category of the school is English.

In 2021/22 we had 7 Foundation Phase classes which were as follows:

- 3 Nursery/Reception classes
- 3 Year 1/2 classes
- FP Resource Provision

We had 7 Key Stage 2 classes which were as follows:

- 3 Year 3/4 classes
- 3 Year 5/6 classes
- KS2 Resource Provision

Session Times

School session times were as follows:

| | |
|------------------|--|
| Early years | Nursery 9.00 – 11.30 am or 12.30pm-3pm Reception 9.00 – 3pm |
| Foundation Phase | 9.00 – 3pm |
| Key Stage 2 | 9.00 – 3.05pm |

Curriculum

Staff work collaboratively to ensure the demands of the curriculum from Early Years to Year 6 are met.

As we navigate through Curriculum Reform in Wales, Gwenfro School has continued to move forward with developments. During 2021-2022 we have worked on:

- Developing a school vision for Curriculum for Wales at Gwenfro, including the views of all stakeholders.
- Developing a Curriculum Rationale for Gwenfro.
- Unpacking the What Matter's Statements to develop a wider understanding of expectations.
- Continued to keep up to date with current research and information regarding the reform journey.
- Collaboration with GWE both regionally and locally to design our curriculum at Gwenfro.

Term dates 2021-2022

Autumn Term

| | |
|------------------|--------------------------------|
| Term Opened | Weds 1 st Sept 2021 |
| Half term Closed | Fri 22 nd Oct 2021 |
| Half term Opened | Mon 1 st Nov 2021 |
| Term Closed | Wed 22 nd Dec 2021 |

Spring Term

| | |
|------------------|--------------------------------|
| Term Opened | Thurs 6 ^h Jan 2022* |
| Half term Closed | Fri 18 th Feb 2022 |
| Half term Opened | Mon 28 th Feb 2022 |
| Term Closed | Fri 8 th April 2022 |

Summer Term

| | |
|------------------|------------------------------------|
| Term Opened | Mon 25 th April 2022 |
| May Day | Mon 2nd May 2022 |
| Half term Closed | Fri 27 th May 2022 |
| Half term Opened | Mon 6 th June 2022 |
| Term Closed | Weds 20 th July 2022 |

Training Days

- Weds 1st Sept 2021
- Fri 22nd Oct 2021
- Fri 3rd Dec 2021
- Mon 25th April 2022
- Tues 26th April 2022
- Mon 4th July 2022

Early Education

We welcomed Early Entitlement pupils to Gwenfro during the Spring and Summer Terms.

Pupils in receipt of EE funding accessed 4 sessions per week in our Studio Hall, where appropriate provision was set up for them to develop pre-school skills. Pupils also accessed our Early Years department throughout the week, to aid transition into Nursery the following September.



Welsh Language

All of the children throughout school receive weekly Welsh lessons. Welsh plays a strong part in our everyday language at Gwenfro, including our weekly whole school Gwasanaethau.

Pupils are encouraged to use Welsh incidentally throughout each day as part of their daily routines and can earn a 'tocyn iaith' for their efforts. A 'Siaradwr Da' is chosen from each class for a pupil who has been heard using Welsh throughout the school day, which is celebrated during Gwasanaeth Bendigedig, every Friday.

Helpwr Heddiw activities are included within the classroom as daily reinforcement of Welsh language. Activities are progressive and give an opportunity to practise and reinforce the language.

Welsh ethos and culture are celebrated within school through the study of Welsh localities, music and artists, as well as our bi-annual Eisteddfod.



Our school Criw Cymraeg was re-established and worked hard to develop standards of Welsh across the school to those pre pandemic.

The school achieved the Campus Cymraeg Bronze Award in 2019 as a result of improvements made. We continue to strive to maintain standards and provision with the aim to achieving the Silver Award in the near future.

Additional Learning Needs

We have 2 Resource Provisions (one at FP and one at KS2), catering for pupils placed by the LA with Statements of Educational Need (known under the previous ALN system).

The school has a comprehensive tracking system to monitor each pupil's progress and achievements from Early Years to Year 6. Any pupil with learning difficulties is quickly identified and appropriate plans for provision are devised. These are shared with parents/carers and collaborative working is encouraged.

Pupils identified with Additional Learning Needs (ALN) are fully integrated within the school and receive support as appropriate. Regular review meetings take place to assess and monitor progress and set new targets. Our ALNCO supports effectively with this.

We regularly liaise with LA support services, for example, Speech & Language, Sensory and Occupational Health and Psychology Service to meet the needs of our pupils. Our school has appropriate wheelchair access, assisted changing facilities and an induction loop system.

The school continued to work closely with cluster ALNCO's and the LA to review procedures and processes in line with ALN reform in Wales. Information has continued to be shared with parents/carers, and staff and Governors received relevant updates. We continued to move pupils over to the new systems of working based on the ALN reform journey and endeavour to build on this.

School Successes & Achievements

Progress

We have been working hard to address our key priorities.

As part of our School Improvement Plan 2021-2022, the focus has been on:

- Developing a school vision for Curriculum for Wales at Gwenfro, including the views of all stakeholders.
- Developing a Curriculum Rationale for Gwenfro.
- Unpacking the What Matter's Statements to develop a wider understanding of expectations.
- Developing strategies to encourage Reading for Pleasure.
- Re-establishing phonics sessions.
- Developing our approach working towards producing a quality piece of work to include skills and knowledge taught over time.
- Begun to develop our approach towards the teaching of spelling.
- Introduce SAFMEDS to practice times tables
- Re-establishing standards in welsh.
- Re-establishing our school groups to ensure pupils have a voice at Gwenfro.

Governors and the regional consortia, GWE, regularly monitored progress against our School Improvement Priorities and the impact this was having on standards and provision at our school. Link Governors were also involved in this process. I am pleased to inform you that strong progress has been made against all aspects.

Through thorough evaluation, the leadership team recognises further areas for improvement within the school and are working hard, alongside staff and pupils to address these.

Our GwE School Improvement Advisor (SIA) visits at least once a term to look at progress and monitor standards, and present reports on progress and school improvement. Visits range from onsite, to video calls. Their role is to evaluate the school's capacity to improve, taking account of evidence about the standards achieved and the quality of leadership, and teaching and learning. They also use information to develop a support plan and use all information as a basis for discussions with Local Authority.

Curriculum

We held our newly branded summer sporting event- 'Gwenfro Fitness Festival' during the summer term. This was an opportunity for pupils to experience all sorts of different health and fitness activities beyond their usual experiences. The event was a great success!



Welsh Government funding for well-being was used effectively to support pupils learning journey:

All pupils had the opportunity to visit Wrexham Library and join as a member. Many pupils have now started visiting regularly in their own time!



Groups of pupils visited Delta Academy of Performing Arts to develop their well-being through drama based activities.





Glan Llyn instructors came to Gwenfro to work with Year 5/6 pupils to develop their team building and problem solving skills.

During 2021-2022, we had a particular focus on developing Reading for Pleasure. Pupils enjoyed the 'Take 10 to Read' event, and our new book vending machine has been a great success to encourage a love a reading.



Jubilee celebrations were incorporated into teaching and learning activities. The children had the opportunity to learn about the late Queen and organised their own parties. They certainly dressed for the occasion!



Extra-Curricular Activities

Many pupils enjoyed being part of our Gardening Club which was run by a team of enthusiastic support staff.

The children enjoyed a range of activities throughout the Spring and Summer terms and Gwenfro School even won the Caia Park Gardening Competition.



Year 1/2 girls had the opportunity to develop their football skills through Disney Play Maker sessions.

Gwenfro School funded the opportunity for all Year 6 pupils to go on a residential trip to Nant BH during the summer term. Pupils developed so many personal skills and it was a lovely opportunity for the year group to work together again post covid constraints. They had a wonderful time and it was a lovely way to end their time at Gwenfro School before starting the next journey in their education.



Reviewing School Policies

During the academic year 2021-22, Governors have reviewed and adopted policies for:

- Pay
- Performance Management
- Administration of medicines
- Redundancy & Redeployment
- EVC
- Tackling Extremism & Preventing Radicalisation
- PDR
- Safeguarding
- Collective Worship
- Whistleblowing
- Prospectus
- Staff Handbook
- Managing Staff Attendance
- Dedicated Headship
- PPA
- Acceptable use of ICT
- Emergency Response Plan
- Monitoring, Recruitment & Selection
- Attendance
- Homework
- Marking
- Healthcare Needs
- Directed Time
- Home School Agreement
- Online Safety
- Strategic Equality Plan
- Accessibility Plan
- Data Protection

Healthy Schools

The school works hard to promote healthy lifestyles and expectations are shared regularly and reinforced and encouraged. We are pleased to report that nearly all pupils bring in fresh fruit and water for their snack.

Foundation Phase pupils are given milk or water in school to drink. Pupils have regular access to fresh, cool drinking water.



Health and well-being is an integral part of your learning at Gwenfro; both physical and mental. Sessions to support pupils in their learning and development are carefully planned as part of the curriculum, taking into the needs of the pupils and school community.

Our summer Fitness Festival (see curriculum section) provided an opportunity for pupils to develop new skills and experiences.

The Welsh Government 'Winter of Well-Being' initiative was a useful grant to organise a range of well-being activities to support the mental and physical health of our pupils.

Community Links

We pride ourselves on our strong links with organisations within our community, such as Caia Park Environmental Group, Caia Park Partnership, Caia Park Health Team and Gwenfro Valley.

We have strong links with North Wales Police who support us in many ways:

- School Police Liaison Officer - who works with Years 2, to 6 each term
- Operation Gingerbread - who operate a security patrol during weekends and holidays.



Gwenfro is part of the Clywedog 'cluster' of schools.

We are a group of primary schools and feeder secondary school who commit to:

- Sharing information
- Sharing effective practise
- Planning for local and national reforms and priorities
- Peer evaluation to support in our school improvement journeys
- Transition of information, strategies and approaches

Ysgol Clywedog

Pupils accesses the facilities at Queensway Gym for academic year 2021 – 2022.

As part of the Winter of Well-Being project, pupils accessed drama sessions at Delta Academy of Performing Arts in Caia Park.

Kind food donations were made by Gwenfro families to Wrexham Foodbank.



We were also part of Wrexham's successful bid for City Status!



How have we helped others?

We have raised money for various charities:

£518.96 Royal British Legion Poppy Appeal

£359.35 Children in Need

£223.00 NSPCC Number Day

£498.03 Royal Run

£183.85 Comic Relief

£134.58 Great Ormond Street Flying High



'The Royal Run' in aid of Nightingale House

We supported the people of Ukraine by raising £286.49



Additional Information

Equal Opportunities

Gwenfro is an inclusive school. We provide appropriate education for all our pupils regardless of age, gender, social background, religion or race. We have to report any incidence of racism to the LA on a termly basis - there were no incidents during the academic year.

Breakfast Club

Clwb Frecwast meet every morning from 8am in the Main Hall during term time. As per LA policy and requirements, a portion of the session, which is for childcare, incurs a charge of £1 per session. We encourage this to be paid for via ParentPay.

Parent Support Adviser

Our Pupil Development Grant funds this post. Mrs R. Humphreys is available to help and support pupils and families with a range of issues. Due to the pandemic and restrictions, she was unable to hold weekly parents meetings, however, Mrs. Humphreys kept in contact with group members to provide support as necessary.

Toilet Statement

The school provides sufficient toilets for the number of pupils on roll. These toilets are cleaned on a daily basis. Staff also provided additional cleaning at lunch times as per WG Operational Guidance. We have a clear toileting policy and expect parents/carers to work with us regarding this.

Sharing Information

We encourage parents/carers to access SeeSaw and 96% of parents/carers had access during the academic year. This is an effective way of involving you in your child's learning journey. Pupils can share their work, upload videos etc, so you can see exactly what your child has achieved in school that week.

If parents/carers, need support with setting this up, teachers or PSA will do so. This was used as the primary platform to communicate with parents/carers during the school closure.

The School Prospectus is given to all new parents of our school on admission and can be found on the school website or main office. Staff changes, class organisation and updated holiday dates are included, along with expectations with regard to uniform, information about catering services etc.

You can also follow us on twitter **@GwenfroS**



Our website: www.gwenfro-pri.wrexham.sch.uk. Here, you can find information regarding the school, including policies, general information and the school diary of events for the academic year.

School Performance Information

Schools were not required to submit targets for 2021-22

Statutory Teacher Assessments at the end of Year 2 and Year 6 were not required to be submitted to the LA or Welsh Government academic year 2021-2022 due to the Global Pandemic.

However, Progress Meetings continued to be held throughout the academic year to track pupil progress and identify pupils in need of further support or challenge.

Attendance

For the Academic Year 2021-2021, the attendance figures were:

| | Autumn 2021 | Spring Term 2022 | Summer 2022 |
|---------------------------------------|-------------------------|-------------------------|-------------------------|
| Whole School Attendance | 91.1% 36567 Sessions | 90.2% 31841 Sessions | 89.7% 29072 Sessions |
| Attendance of pupils of Statutory Age | 91.5% | 90.6% | 90.5% |
| Authorised Absences | 8.2% 3005 Sessions | 8.7% 3080 Sessions | 8.6% 2852 Sessions |
| Unauthorised Absences | 1.4% 571 Sessions | 1.1% 393 Sessions | 1.6% 544 Sessions |

Fixed Term Exclusions - 2 (total of 3 days) Permanent Exclusions - 0

Thank you for your co-operation in informing the school if your child was absent from school. We are committed to improving the attendance and punctuality of our pupils as this has a significant impact on progress and attainment.

We have clear procedures in school to monitor and track attendance and provide lots of rewards and initiatives to encourage good attendance. We also keep you informed of your child's attendance on a termly basis.

We are supported by an ESW (Education Social Worker) and our Attendance Officer as necessary.

Finance

LA DELEGATED BUDGET FINANCIAL REPORT

Financial Year 1st April 2021 - 31st March 2022.

| BUDGET HEADING | BUDGET | ACTUAL EXPENDITURE | BALANCE |
|----------------------------|------------------|---------------------------|----------------|
| STAFFING | 1,519,682 | 1,608,325 | -88,643 |
| PREMISES | 129,714 | 124,950 | 4,764 |
| TRANSPORT | 200 | 835 | -635 |
| SUPPLIES & SERVICES | 197,225 | 94,353 | 102,872 |
| EDUCATION SUPPORT SERVICES | 158,065 | 159,258 | -1,193 |
| CONTINGENCY FUND | 72,400 | 0 | 72,400 |
| TOTAL | 2,077,286 | 1,987,722 | 89,564 |