

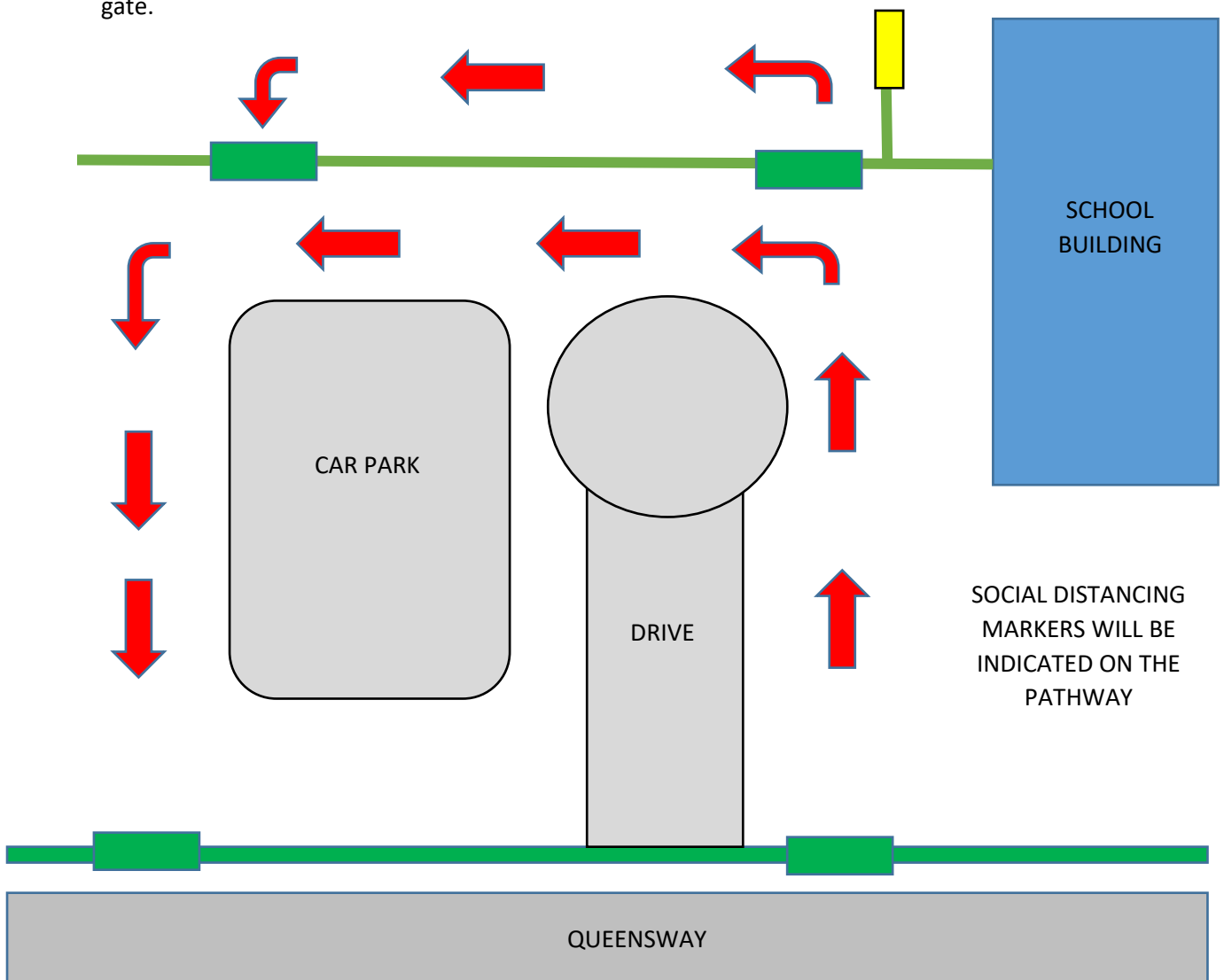
Parents/Carers

Within this booklet, you will find important information regarding the reopening of Gwenfro School. Please take the time to read carefully to ensure the health and safety of everyone.

Entering and Exiting the Building

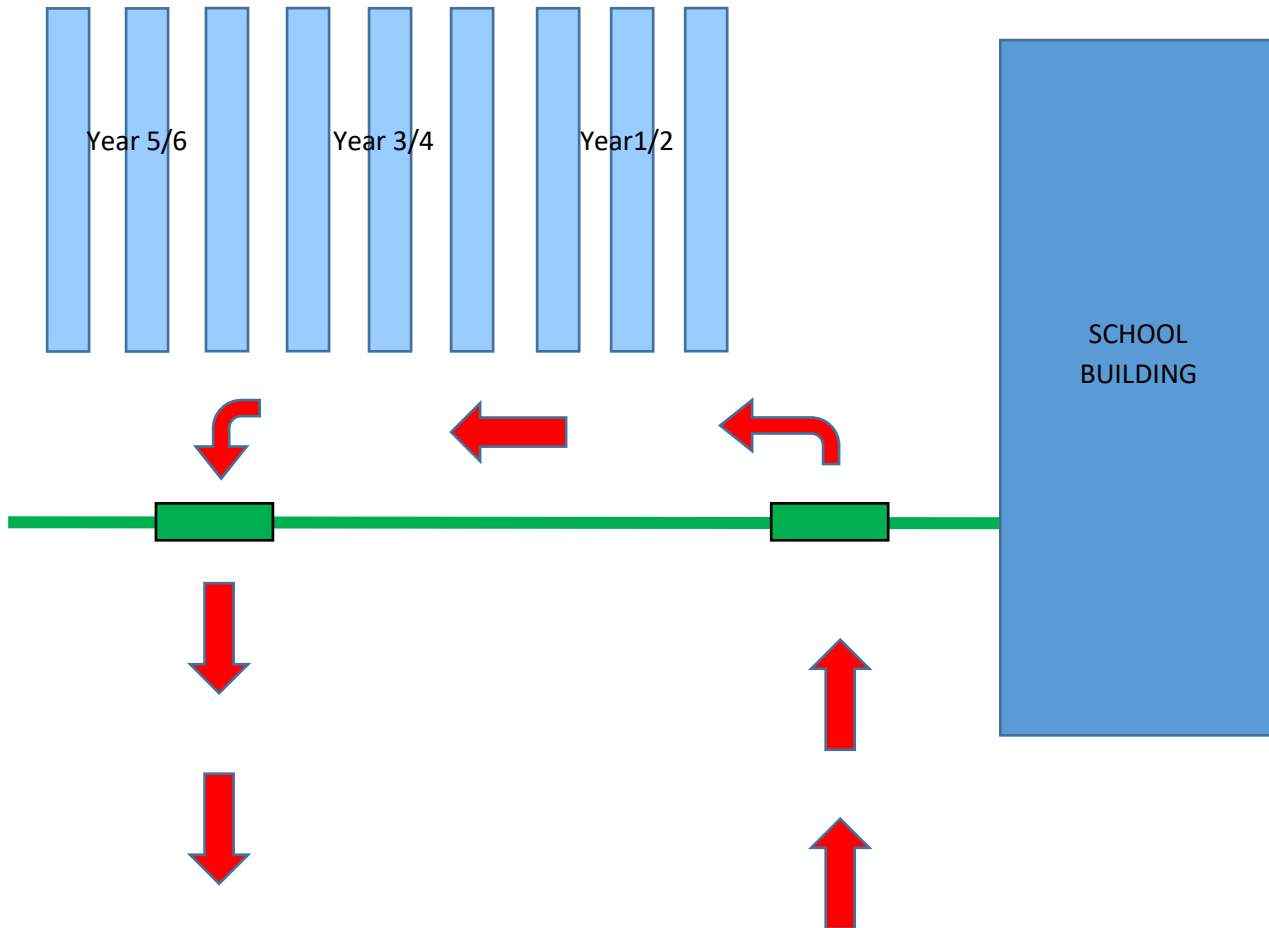
DROP OFF

- 2m markers will be on the pathways as parents enter and exit the site. Like the supermarkets, you will be expected to follow this and move along accordingly to allow for social distancing.
- There will be a one way system whereby parents enter the site via the right hand gate and pathway, and leave the site via the left hand side pathway and gate. Markers/instructions will be visible.
- Early Years (Uned Enfys) parents will be permitted to come through the green gate and take your child to the coned area. Teachers will not come past the yellow gate. Parents will then leave via the far green gate which we will now be open.
- For all other ages of children, parents will not be able to come any further than the normal green gate.



COLLECTION

Children will be collected at the end of the day in a similar way. Classes from Year 1 to 6 will be lined up on the yard for parents to come through one gate, be passed their child and leave via the left hand gate. All those who walk will be dismissed first.



- Dosbarth Penrhyn and Ruthin will be admitted and dismissed via the green gate at the back of their classroom to avoid congregations in the main entrance. Social distancing will be easier on the grassed area at the back of the kitchen.
- In order to allow us to organise things effectively, **bikes and scooters will not be permitted** until we say otherwise.
- Walking Bus will also cease.
- Parents are expected to take responsibility for themselves, to ensure instructions are followed to socially distance. School have put into place a strategy, it is your responsibility to follow this.
- Please can **ONLY ONE PARENT/CARER drop off and collect**, to ensure less people are around.
- Arriving to school and dismissing will obviously take more time. Rest assured, if your child is in school, they will have their attendance mark. No one will be registered as 'late' if they are in school.
- **Ensure your child/children are with you at all times.** They are not to run off from you or ahead of you, pushing past others. I cannot stress the importance of this. If this does happen, you will

be contacted on an individual basis and appropriate action will have to be taken to ensure the Health and Safety of your family and others.

We are doing our best to organise things as safely as possible in what is an extremely challenging situation. We need your support and patience during this time, more than ever. Negative and abusive comments will not be tolerated at any time, which includes on Social Media.

Working Day

- The school day has to be different to what we left and pupils will have no set time for breaks and lunch, to avoid large gatherings. These breaks will be built into their class time to ensure we can socially distance everyone. Rest assured, your child will have their break and lunch, it will just work differently.
- The working day will be staggered which means you may be required to drop off and collect earlier than you did before we closed. Lunch time will be 30mins which effects the timings of the school day.
- There will be no full school gwasanaeth- children will have daily collective worship in class.
- **Children are to bring their own snack- a piece of fresh fruit and bottle of water- no open caps.** This is to minimise staff touching food and the office staff will not be handing cash.
- **All children, including those in receipt of Free School Meals are to bring in their own packed lunch.** Please make sure that your child can open containers etc independently.
- Pupils who have asthma **MUST** have in an indate inhaler in school at all times.

Key Worker Children

- Key Worker children will be based in the hall and will remain in their own 'bubble' from 8.30am until 3pm. The same expectations remain, if your child can be cared for safely at home, this **MUST** continue.
- They will enter and exit school via the hall fire doors near the main entrance.
- On the day their class is in, we aim to link them 'virtually' and a pack of activities will be provided for them.
- Pupils are only permitted to attend by prior agreement with the Headteacher and Chair of Governors.

Communal areas

- Please do not come onto school before your child's start time or when collecting at the end of the day. This will just encourage gatherings of people.
- No Social Services meetings to be held in Gwenfro Meeting Room as we cannot allow for Social Distancing.

Speaking to Teachers

- We want to maintain positive links with yourselves, but this will need to be done differently.
- The main office will remain closed for now. Contact between yourselves and staff will continue to be via Seesaw.
- Remember, that staff are teaching during the day and will not be able to phone back or seesaw until after school.
- Please email staff or phone if you would like to discuss anything.

| | | |
|--|---------------------|------------------------|
| mailbox@gwenfro-pri.wrexham.sch.uk | | |
| BarrattH@Hwbwymru.net | Mrs H. Jones | Dosbarth Caernarfon |
| BryanD16@Hwbwymru.net | Mr D. Bryan | Dosbarth Beaumaris |
| DaviesR1258@Hwbwymru.net | Mr R. Davies | Dosbarth Dinbych |
| EvansB539@Hwbwymru.net | Miss B. Evans | |
| FletcherJ23@Hwbwymru.net | Mrs J. Fletcher | Dosbarth Harlech |
| HughesD187@Hwbwymru.net | Mrs D. Hughes | Dosbarth Ruthin |
| JonesA1080@Hwbwymru.net | Mrs A. King | Dosbarth Criccieth |
| JonesG1049@Hwbwymru.net | Mr G. Jones | Dosbarth Rhuddlan |
| JonesH519@Hwbwymru.net | Mrs H. Jones | Dosbarth Penrhyn |
| JonesS5310@Hwbwymru.net | Mrs S. Jones | Dosbarth Penrhyn |
| JonesS2404@Hwbwymru.net | Miss S. Jones | Dosbarth Y Waun |
| KindH@Hwbwymru.net | Mrs H. Kind | Dosbarth Glas |
| LloydA101@Hwbwymru.net | Mrs A. Lloyd | Dosbarth Coch |
| MurrayD15@Hwbwymru.net | Mrs D. Murray | Dosbarth Melyn |
| Mull-JoneN@Hwbwymru.net | Mrs N. Mulley-Jones | Deputy Head/Dinas Bran |
| EvansS487@Hwbwymru.net | Mrs S. Parsonage | Dosbarth Conwy |
| VenablesE1@Hwbwymru.net | Mrs E. Venables | Dosbarth Coch |
| YoungK27@Hwbwymru.net | Mrs K. Young | Dosbarth Criccieth |

- Please **do not seesaw or email staff after 5pm**. Staff will not respond. Please remember that we also have families of our own that we need to look after.
- Please avoid asking for face to face conversations, for your protection and ours.

Curriculum

- For the here and now, integration of Resource Provision into mainstream will cease.
- The focus at the moment is well-being and supporting pupils to continue with their online learning at home.
- Each child will have their own set of resources to avoid any cross contamination.
- Classroom environments look very different to what the children left in March. This is to ensure more effective hygiene and cleaning.
- No reading books will be sent home.



Uniform

- We would like pupils to wear school uniform. However, we understand that they might have outgrown theirs by now. Please do not worry if this is the case, we are flexible under the circumstances.
- Children and staff **MUST** wear clean clothes every time they come in.
- Please send your child in sensible shoes where they can participate in physical activity safely. Do not send them in lace up shoes if they cannot tie them themselves.

PPE

- Staff have been provided with PPE and will wear this if they wish.
- All staff will wear visors.
- Resource Provision staff and those who provide one to one support must wear full PPE.
- First Aiders will wear full PPE when administering first aid.



Behavioural Issues

- Pupils identified as higher risk of non-compliance due to behavioural needs will be individually risk assessed by our Well-Being Manager, Mrs Hannah Jones.
- Parents of these pupils will be invited in to meet with the Headteacher, Deputy Headteacher and Well-Being Manager (socially distanced in hall) to discuss content and possible action if pupil is in breach with expectations.

PLEASE ENSURE THAT WE HAVE UP TO DATE CONTACT DETAILS FOR YOU AND YOU ARE CONTACTABLE AT ALL TIMES.

The reopening of Gwenfro School has been meticulously planned and risk assessed. We have done everything we can possibly think of to keep the risk to you and your children to a minimum.

We need your support if this is to run as smoothly as possible. This also means that we expect you to keep to Government directives on social distancing and contact with other people when the children are in your care, if we are to minimise risk to our school community.

Please talk to your child before hand and explain that the school they left won't quite be the same when they return.

Thank you for your continued support and kind words over these past weeks. We appreciate how difficult this is for everyone and want our return to school to be as positive experience as possible for everyone.

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