



Welcome Back!

Welcome back to a new term at Gwenfro and may I extend a warm welcome to our new nursery and reception children and their families.

Welcome to Mr Steffan Williams, our new teacher in Year 5/6.

It is great to be back. The children look so smart in their new school uniforms and they have been keen to impress their new teachers this week with their good manners and exemplary behaviour. Please see the school website for the school uniform policy and expectations.

We in school will do everything we can to help your child to do their best. Let us know if we can support you in any way. Remember we operate an open door policy - feel free to book an appointment with your child's class teacher or myself if you have concerns or need support, help or advice.

Finally, thank you for your support. At the end of last term, we received many lovely cards and letters expressing how much you appreciate all that we do. We look forward to another successful year, for your child, for you and for our whole school community.

Yours Sincerely,

Mrs K. Owen-Jones

School Leadership

The leadership structure at *Gwenfro School* is as follows:

- Mrs K. Owen-Jones- Headteacher
- Mrs N. Mulley-Jones- Deputy Head
- Mrs K. Young- Progress Manager
- Mrs H. Jones- Well-Being Manager
- Mr G. Jones- Additional Needs Coordinator

If you have any queries or would like to discuss any issues, please make an appointment at the main reception, to speak to one of the Senior Leadership Team.

School Priorities

The school continues to make strong progress in all areas of development. This was verified by *GWE* who are the regional consortia who monitor school improvement.

Our priorities for 2019-2020 are:

- Continue to develop teaching and learning and prepare for the new curriculum
- Develop assessment procedures
- Improve well-being of the school community
- Develop pupil voice in how the school runs and what the pupils learn.

Each of these priorities will be the focus of the schools' improvement journey this year and we will keep you up to date on the schools' progress against these throughout the academic year.

If you would like to see a copy of the School Improvement Plan, this can be found on our school website.

Attendance

Whole school attendance for last year was **94%**, which shows a significant improvement over the last 3 years.

Our target for this year is to continue to improve on this and achieve **94.5%**.

Please remember:

- Holidays are only authorised for pupils with good attendance and punctuality.

Thank you to those parents/carers who make sure that their children are in school every day and on time. This makes a huge impact on your child's progress.

Attendance- School Procedures

- The gates on to the main yard open at 8.45am ready for 'Amser Bore Da-Morning Mingle'. This is where pupils are encouraged to come into school before the bell and participate in activities. It helps to alleviate the hustle and bustle in the morning and allows for a smooth transition into the school day.
- Registers are completed from 8.45am- 9.00am each morning.
- Pupils who arrive late must enter school via the main reception area, where admin staff will make a record of why they are late.
- Absences can be authorised by letter, by a phone call, or by verbal reasons given by an adult.
- Registers are checked for pupils absent each day. For those pupils who we have not been informed regarding their absence that day, you will receive a text message asking you to notify us as to why your child is not in school. The LA Attendance Officer may also be informed for those pupils who we have concerns about regarding their attendance.
- If your child has been off from school and you have not informed us, you will be sent a letter at various times in the school year, with a proforma to fill in, explaining why they were off. This will allow us to keep our registers up to date and accurate.

Code of Conduct for Parents/Carers or Visitors

This Code of Conduct is an unsigned agreement between the Parents/Carers and Visitors at Gwenfro CP School.

At Gwenfro School we are proud to have a supportive school community who recognise that the education of our children is a partnership between us. We expect our school community to respect our school ethos, keep our school and outside areas tidy and set a good example in their own behaviour on school premises.

As a partnership we are all aware of the importance of good working relationships and recognise the importance of these relationships to equip our children with the necessary skills for their education.

The purpose of this code of conduct is to provide the expectations around the conduct of all parents/carers and visitors connected to our school.

We are committed to resolving difficulties in a constructive manner, through an open and positive dialogue. However we understand that everyday misunderstandings can cause frustrations and have a negative impact on relationships. Where issues arise or misconceptions take place, please contact your child's teacher or the Headteacher, who will be available to meet with you and go through the issue and hopefully resolve it. Where issues remain unresolved, please follow the school's complaints procedure. A copy can be requested from the school office.

Behaviour that will not be tolerated:

- Disruptive behaviour which interferes with the schools normal procedures anywhere on the school premises.
- Using loud, negative or offensive language or displaying aggression.
- Threatening in any way, a member of staff, visitor, fellow parent/carer or child.
- Damaging or destroying school property including planted areas.
- Sending abusive or threatening emails or text/voicemail/phone messages or other written communications (including social media) to anyone within the school community.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff/governors at the school (including social media).
- The use of physical, verbal or written aggression towards another adult or child.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards your own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences)
- Smoking/vaping, taking illegal drugs or the consumption of alcohol on school premises.
- Dogs being brought on to the school premises (other than authorised assistance dogs).

-We expect parents/carers to supervise their children on the yard at the end of the school day. The school will not take responsibility for accidents through lack of parental supervision.

-We also expect parents/carers and visitors to keep our children safe by adhering to the school's request to park safely **outside** the school gates during morning drop off and afternoon collection.

What happens if someone ignores or breaks the code?

In the event of any parent/carer or visitor of the school breaking this code, then proportionate action/s will be taken. This may include:

- A meeting with the Headteacher and/or Chair of Governors
- Formal written warning
- A ban from the school premises
- In cases where evidence suggests that behaviour would be tantamount to libel or slander, then the school will refer the matter to the County Councils Legal Team for further action
- In cases where the unacceptable behaviour is considered to be a serious and potentially criminal matter, the concerns will in the first instance be referred to the Police

Issues of conduct with the use of Social Media

Most people take part in online activities and social media as a way of keeping us connected. We use our text messaging service and SeeSaw to ensure that messages and information are communicated effectively.

Social media, whether public or private, must not be used as a medium to air any concerns or grievances against the school, staff, parents or children. We take very seriously inappropriate use of social media by a parent to publicly humiliate or criticise the school, members of staff, parents/carers or children.

Online activity that we consider inappropriate:

- Identifying or posting images or videos of children (including concerts where other children can be identified)
- Abusive or personal comments about staff, governors, children or other parents
- Bringing the school in disrepute
- Posting insulting or personal comments online
- Using social media to publicly challenge school policies or discuss issues about individual children or members of staff
- Threatening behaviour, such as verbally intimidating staff, or use of bad language

Thank you for abiding by this code in our school. Together we create a positive environment not only for the children but for all who work and visit our school.

Parents Group

Our Parent's group runs every week and is held in school on Monday mornings from 9am. Sessions are led by Becky Brown our PSA (Parent Support Advisor).

Sessions are informal and are a chance for parent's to get together and talk through any concerns. It is an opportunity to develop links with your child's school.

Sessions offered are:

- Healthy Eating
- Well-being
- How to support with your child's sleep
- How to 'Drug Proof' your child
- Mindfulness
- Welsh
- Maths
- Craft sessions

Please come along and join the group. We want to encourage as many parents/carers to come along!

FREE Parental Workshops

This year, we are offering an opportunity for parents/carers to sign up for **FREE** maths, English and IT weekly sessions.

JM Recruitment are a company who we are working with to offer sessions to:

- Boost your confidence
- Help you to support your child in school
- Improve your skills
- Gain nationally accredited qualifications

Information fliers will be seesawed out. Please fill out registration the registration of interest form and bring the main office.

SESSIONS START TUES 17TH SEPT AT 9AM

Uniform

The children look really smart in their school uniform- Diolch.

Reminders:

- Flat black shoes.
- Please note that make up, nail varnish, dyed or shaven heads, jewellery and piercings are considered inappropriate. Studs only for pierced ears and these must be covered using plasters for any physical activities.

Please leave PE kits in school during the term:

- White t-shirt
- Black short
- Pumps/trainers

All items of clothing should be clearly labelled with your child's name.

We also encourage girls with long hair to wear it tied back.



Food & Fitness

Thank you to those parents who send healthy snack choices and packed lunches for their children.

Snack Reminder:

- Snack at KS 2 should be fruit and water
 - Foods **not** permitted are
 - Crisps
 - Fizzy pop
 - Chocolate
 - Rice crispy bars
 - Cake bars
 - Sausage rolls
 - Sweets
- Lunch boxes-1 **sweet treat only**

As part of our well-being development, we are aiming to educate pupil on healthy eating habits and reduce their sugary intake.

